VIRTUAL WFT PROGRAM EXPECTATIONS & GUIDELINES

We developed the following guidelines to make sure that all our students have a great experience at WFT@BU. WFT@BU strives to create a welcoming environment for all students, a place where all students feel safe enough to be themselves and brave enough to take creative risks, learn and grow. *Thanks for reviewing this document with your child and indicating your agreement by signing the consent form on the preceding page.*

**WELCOME TO ALL.** We make intentional choices in our classroom practices to make sure we are a welcoming space for peoples of all race, ability, ethnicity, economic status, sexual orientation, and gender identity. Our program includes need-based scholarships, introductions with pronouns, and a faculty happy to work with families to meet students’ individual physical, learning, and social needs. If there are ways we can be welcoming to your family, please let us know at wfted@bu.edu

**ACCESS & INCLUSION.** We make every possible effort to accommodate students with special learning needs, neurodiversity, physical or cognitive disabilities. The Wheelock Family Theatre staff can serve as a helpful liaison between these students and the class to ensure a positive experience for all. Families are encouraged to provide WFT@BU with any necessary information during registration to help us assess such needs.

**ENROLLMENT & CLASS AGES.** All programs (except when noted) enroll on a first-come-first-served basis. Programs are limited in size and contingent upon adequate enrollment. Advertised age/grade brackets are strictly upheld per class. Students who fall outside of a class’s age/grade bracket will be waitlisted and considered for enrollment only if circumstances allow.

**CODE OF CONDUCT.** We expect that students will behave respectfully and be considerate of others at all times. We understand that students will make mistakes along the way and value learning from mistakes. However, in order to provide students with a safe and supportive environment, we do not tolerate any form of physical or verbal abuse, harassment, vandalism, or the use of any illegal substances. Any behaviors found in violation of this policy will be addressed and the student may be asked to leave classes/camps. No refunds will be issued in the event that the Code of Conduct is violated.

**ATTENDANCE.** We expect that students enrolled in our programs take their commitment seriously. Attendance is expected for every class meeting. We ask that parents contact WFT@BU at wfted@bu.edu or 617.353.2994 if a child is unable to attend a class or rehearsal and that the child be absent only in the case of emergency or illness.

**APPROPRIATE DRESS.** Our classes are physical and involve movement, so students should wear comfortable clothes and footwear that provide freedom of movement.

**APPROPRIATE SPACE.** We encourage students to find a space free from distractions and where students can sit, stand and move in view of the computer screen.

**CLASS CANCELLATIONS.** Virtual classes will not be cancelled for any reason barring an emergency.

**MAKE-UP POLICY.** We do not guarantee that classes cancelled due to circumstances beyond our control (i.e. weather, power outage) will be made up; no refunds will be issued. We do not offer make-up classes due to a child’s inability to attend.