

ROLE: Associate Directors, 2024/2025 Season Productions

OVERVIEW: The Associate Director (AD) will work alongside the production's Director, creative team, performers, technical team, and WFT@BU's staff to help deliver and maintain the highest possible production values throughout the production. The AD plays key roles in supporting the Director's vision for the production and production process, in the following areas: youth performer education, growth, & development; rehearsal room culture; artistic excellence.

YOUTH PERFORMER EDUCATION, GROWTH & DEVELOPMENT: The experience of youth performers in WFT@BU productions is framed as an opportunity for these actors to develop their skills as actors within the context of rehearsing a professional production. Working in partnership with key stakeholders (the creative team, stage management, performer family members, WFT Staff), the AD is responsible for devising and implementing systems, strategies, and protocols that support the youth performers (actors 18 and under) to achieve success both on and off stage during rehearsals and through performances. Specific duties and responsibilities include, but are not limited to:

- Serving as the primary liaison for families of youth performers as it relates to their performers experience during the rehearsal and performance process. Stage Management will serve as the primary contact for scheduling and logistics questions.
- Ensure youth performer's time, schedule, and well being are being centered. Which includes the following: ensuring on time releases from rehearsals; accounting for specific scheduling requests from families in the daily/weekly call; creating designated break spaces for youth; collaborating with WFT@BU staff to provide free meals/snacks as needed.
- Lead youth performer actor coaching for principal and understudy youth performers, with a focus on developing their characters within this production as well as a broader lens on developing the performer's actor's toolkit. This includes, but is not limited to: leading small group and one-on-one coaching sessions; participating in coaching within the rehearsal room; developing and leading supplemental workshops aimed at deepening the actor's experience; providing notes and feedback, in collaboration with the director, throughout the process.

REHEARSAL ROOM CULTURE: In collaboration with the director, creative team, stage management, EDI consultant, intimacy coach and WFT@BU staff, the AD will support creating and nurturing a rehearsal process that centers the humans in the room and their well-being, care above all else by leading with kindness. Specific duties and responsibilities include, but are not limited to:

- Support the development of and leading rehearsal room rituals that foster an inclusive rehearsal room.
- Participate in the development of rehearsal room agreements. Actively modeling these agreements throughout the rehearsal process and supporting others in doing so.
- Collaborate in and help plan community building events/activities that allow the company to connect within and outside of the rehearsal process. Existing WFT@BU events/activities include: first rehearsal ice cream social, coffee and donuts at designer runs, no pressure potluck during tech, off-site company meals on breaks/outside of rehearsal.

ARTISTIC EXCELLENCE: The AD will work with the Director to ensure the production is achieving a high level of artistic excellence in all areas of storytelling. Specific duties and responsibilities include, but are not limited to:

- Engaging in ongoing conversations with the director around concept, character development, design, and overall performance/production expectations.
- Attending and participating in design and production meetings.
- Attending and participating in all rehearsals, technical rehearsals, previews. Taking notes, providing notes and feedback to the director. Providing notes and feedback to performers, and other members of the creative team as discussed with the director.
- Attending understudy rehearsals, as needed, to support youth performers.

2024/2025 Production Overview

The SpongeBob Musical

Directed by Nick Vargas

Choreographed by Joy Clark

Music Direction by Jon Goldberg

First Rehearsal: Sept 3 or Sept 10, 2024

Tech Starts: Sept 27

Previews: Oct 4 at 10:30am & Oct 5 at 2:00pm

Opening: October 5 at 7:00pm

Closing: October 27 at 2:00pm

A Year with Frog & Toad

Directed by Leigh Barrett

Choreographed by Brad Reinking

Music Direction by David Freeman Coleman

First Rehearsal: Nov 5, 2024

Tech Starts: Nov 22

Previews: Nov 30 at 10:30am & 2:00pm

Opening: Dec 1 at 2:00pm

Closing: Dec 15 at 2:00pm (Poss. Ext to Dec 22)

Flora & Ulysses

Directed by TBA

First Rehearsal: Jan 21, 2025

Tech Starts: Feb 7

Previews: Feb 13 & 14 at 10:30am, Feb 15 at 2:00pm

Opening: Feb 15 at 6:00pm

Closing: March 9 at 2:00pm

The Prom

Directed & Choreographed by Larry Sousa

Music Direction by TBA

First Rehearsal: April 22, 2025

Tech Starts: May 9

Previews: May 16 at 10:30am & May 17 at 2:00pm

Opening: May 17 at 7:30pm

Closing: June 9 at 2:00pm

**Rehearsals are typically Tuesday – Friday, evenings & Saturday and Sunday during the day.
Dates & times are subject to change.**

This is a paid position, receiving a fee for their work on the project. It is also available to current students for credit.

HOW TO APPLY: Please submit a resume and cover letter/statement of purpose/video to Nick Vargas, Executive Director at NaVargas@bu.edu. Please be sure to note which production(s) you are interested in working on in your cover letter. Applications will be reviewed on a rolling basis until all positions are filled.